

## Pearson Library Quick Facts

### Features:

Home of the Office of Information Systems and Services

2 group study rooms

1 large conference room

A drop-in computer lab

Wireless internet access

A technology equipped classroom

### Statistics:

Over 130,000 print volumes

Over 550 print journal subscriptions

Access to 90+ subscription database services

5 full-time Information Specialists

Microform collections of journals, newspapers, and ERIC documents

DVD, CD, and VHS collections, including a PBS collection of over 375 award-winning historical documentaries

Course reserve collection and electronic reserves (ERes)

### Information Resources:

On-line catalog of CLU's library holdings

Access to over 46,000 electronic books (eBooks)

Access to over 15,000 full text journals online

### Special Collections:

Educational Curriculum Collection

Education Test Collection (restricted access)

Psychological Test Collection (restricted access)

Dissertations

Popular Reading Collection

Popular DVD Collection

## Information Commons Desk Hours

Sunday	10:15pm-10:00pm
Monday-Thursday	8:15am-10:00pm
Friday	8:15am-6:45pm
Saturday	10:15am-6:45pm

The Information Commons desk is staffed by a full-time Manager, 5 part-time Information Specialists, and several student assistants. Appointments with the Information Specialists can be arranged at the Information Commons desk.

For Information Specialist contact information:  
[www.callutheran.edu/appt](http://www.callutheran.edu/appt)

Email, phone, and virtual reference assistance also available.

### Additional Contact Information

#### Help Line:

[help@callutheran.edu](mailto:help@callutheran.edu), 805-493-3698

#### Library Circulation Desk:

[libcirc@callutheran.edu](mailto:libcirc@callutheran.edu), 805-493-3937

#### Information Commons Desk:

[CLUlibrary@callutheran.edu](mailto:CLUlibrary@callutheran.edu), 805-493-3255

#### Interlibrary Loan:

[ill@callutheran.edu](mailto:ill@callutheran.edu), 805-493-3120

### Other Services Located in Pearson Library

Center for Academic and Accessibility Resources (CAAR): 805-493-3260

Student Support Services (SSS): 805-493-3535

Writing Center: 805-493-3257

For Complete ISS and CLU Policies:

[www.callutheran.edu/iss/policies](http://www.callutheran.edu/iss/policies)

## Pearson Library California Lutheran University

# Introduction and Information



### LIBRARY HOURS

Sunday	10:15pm-11:45pm
Monday - Thursday	8:15am-11:45pm
Friday	8:15am-6:45pm
Saturday	10:15am-6:45pm

For a complete listing of holiday, break, and summer hours, please go to:

[www.callutheran.edu/hours](http://www.callutheran.edu/hours)

### California Lutheran University Pearson Library

60 West Olsen Road #5100  
Thousand Oaks, CA 91360-2700

## Library Cards

**CLU ID Cards** serve as your library card and must be presented to borrow library materials. These can be obtained from the Welcome Center on the main campus.

### Limited Access Card

CLU Donors, CLU Alumni, Local Teachers, Clergy, Community Leaders, Community Borrowers (community members who have purchased a CLU library card) are eligible for a limited use access card, with proof of qualification. To receive a library card, apply at the Circulation Desk

Patrons with a limited access card:

- May use the Pearson Library Online Public Access Catalog (OPAC) to search for holdings and to check out library books, CDs, and audio cassettes. Videos, DVDs, and print journals may be used in house only.
- Are not permitted to use CLU subscription databases.

Local teachers with a limited access card may also check out Curriculum Lab materials.

See our website for full policy details.

## Computer Use

The Public Access Computers (PAC) are for research only. They are located in the front of the library near the Information Commons Desk.

The library computer lab is open only to Students, Faculty, Staff, and Alumni, and only for university related business.

Currently enrolled CLU Students have priority over Community Borrowers and Alumni.

## Printing

Printing is limited to one original copy. Printing of non-university related business is prohibited. When printing, a pop-up box will appear. Enter your MyCLU username and password to proceed with printing.

## Conduct

Food and tobacco products are prohibited in the library. Drinks in closed containers (containers must have lid) are permitted except in the computer areas.

Cell phones must be off or in silent mode. When making or receiving a call, patrons are requested to move into the atrium or lobby areas.

Persons under the age of 18 must be accompanied by a Community Borrower, Local Teacher, CLU Student, Staff or Faculty member.

Users should conduct themselves in a manner that promotes a productive working environment:

- No loud noises that may disturb other users.
- No printing or displaying of material that is unsuitable for public display.
- No intentional or negligent interference with proper operation of library facilities or the campus network.

## Resources

To find materials, you will need to use the library's online catalog. Access to the library catalog is available via the library's website at:

[www.callutheran.edu/iss](http://www.callutheran.edu/iss)

CLU has 70+ bibliographic databases that may assist you in background research on your topic.

To access the CLU Article Databases, you must login to the MyCLU Portal. Your CLU username and password are required.

## Interlibrary Loan Services

Materials unavailable at Pearson Library can be requested from other libraries through Interlibrary loan.

ILL request forms are available online at:

[www.callutheran.edu/ill](http://www.callutheran.edu/ill)

CLU offers access to many full text articles online. Please be sure to check thoroughly the Pearson Library's holdings before submitting an ILL request form.

### Conditions of Interlibrary Loan

Eligibility: The following patrons are entitled to ILL privileges:

- Currently enrolled CLU Students
- CLU Full-Time Faculty
- CLU Part-Time Faculty
- CLU University Staff and Administration
- CLU Faculty Emeritus

Please provide as much information about the item as possible. Incomplete citations will require more time and may not be available by the date you specify.

The loan period for books is usually 3-4 weeks. Renewals are sometimes possible if requested before the due date.

Articles are usually received via email (PDF format to your clunet account) within a week for no charge.

Books and ERIC documents take about 7-10 days. Normally there is no charge.

Dissertations may be borrowed for graduate students. Possible fees apply depending on the lender. Individuals who would like to purchase a copy for themselves may do so by calling UMI at (800) 521-3042.

